MANAGING ABSTRACT
SUBMISSION EFFICIENTLY

Article from Revalsys Technologies

This article explains about
the ways of managing abstract
submission efficiently

When it comes to conducting a conference, topics and speakers are of vital importance. Even though everything is performed as planned, managing the abstract submission, as well as the review process, can be complicated affairs. Having an online abstract management system is a great way to eliminate unnecessary workload and save time. The whole process of managing abstract submission gets easy with an online abstract management system.

Let's check some benefits of using an online abstract management system.

• No worries about format compliance

Using an online abstract management system lets you customise the submission form as per your requirement and collect the required information. It also ensures the submission form to be in a correct format such as details of authors, list of topics, types of presentations etc. The word count for the abstract can also be set which the system can manage. Things such as manual checks, reverting back to the author to re-submit papers etc. also get eliminated.

• Assign papers to reviewers easily

Selecting expert reviewers to assess the merit of the abstracts is a no-brainer with the automated platform. The smart algorithm present in the online system makes the abstract management process very easy. It requires only a few clicks to get such work done.

• Eliminate the need for double-check

When you do abstract management manually, there is always a chance of occurring mistakes in one point or the other. With online platform, the abstract reviewing gets completed only when all the required fields of the standardised format are filled up. So, there is no need to double check the reviews before submitting.

• Reach authors quickly

When all the reviews of an author are submitted, the system combines all the marks received from the reviewers automatically and give an aggregate mark based on those. You can filter by marks and accept or reject papers in batches or individually. With personalised emails, you can easily notify the authors about your decisions. The emails can be personalised with the name of the authors, title of abstract submission etc.

• Export data easily

As an online abstract management system is centralised, it lets your conference remain highly organised. For offline analysis, the data regarding the number of abstract submissions, abstract pending, and abstract withdrawn can be downloaded easily. You can also download data about reviews completed, reviews in progress etc.

With an online abstract management system, you can deliver a well-planned and high-quality conference programme to the delegates. With RevalCMS, you can get a comprehensive solution that offers you total control of the entire process of abstract management. From inviting abstract submission to reviewing, managing conference registrations, payments and creating agendas, various things related to conference can be done easily.

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